



100 East Normal Avenue
Kirksville, MO 63501-4221

RECOGNIZED STUDENT ORGANIZATION ADVISOR AGREEMENT

I, _____ as the faculty/staff advisor for, _____, understand that I am the University's representative within the organization, and that I am expected to give reasonable and sound advice to my organization regarding programs, use of facilities, operational procedures, and University policies. I understand and agree to comply with the following expectations:

- Meet regularly with the RSO's leaders and attend organization meetings as needed;
- Understand the RSO's goals, constitution, by-laws, and other governing documents;
- Assist in the planning of RSO proceedings and activities and advise leadership of any risk management issues;
- Keep the organization informed of University policies and institutional matters;
- Serve as a professional liaison between the RSO and the University;
- Assist RSO leaders in addressing members' development, advancement, and concerns;
- Provide guidance aimed toward mitigating risks of the RSO, its members, and the University;
- Carefully review the RSO's financial records on a regular basis and assist in correcting any financial issues or concerns;
- Provide constructive criticism as well as positive feedback when appropriate to RSO leaders and members;
- Encourage the RSO's compliance with all University policies and local, state and federal laws and inform the proper authorities of behaviors and activities that are potential violations;
- Monitor the RSO's compliance with nondiscrimination laws and policies;
- Inform the Institutional Compliance Office of any potential violations overseen by that Office;
- Inform the Office of Citizenship and Community Standards of any potential violations overseen by that Office;
- Attend annual RSO Advisor Compliance Training;
- Ensure that the RSO completes all requirements of Union and Involvement Services; and
- [list any additional duties agreed upon by the RSO and/or advisor]

My signature below indicates that I knowingly and voluntarily agree to perform the duties set forth in this agreement. I understand that my failure to meet these expectations may result in disciplinary consequences for me and/or the RSO I advise. I also understand that I have no right to serve as an RSO advisor and that I may be removed from this role at any time and for any lawful reason at the sole discretion of the Vice President for Student Engagement, Enrollment & Marketing.

Advisor Name

Signature

Date

Organization Representative

Signature

Date